

INSTRUCTIONS FOR LICENSING AERIAL/SCISSOR/BOOM LIFT OPERATORS

Aggie Safety issues a Certificate of Training for the individual listed below. This certificate demonstrates that this individual has successfully completed a comprehensive aerial/scissor/boom lift training course.

There are two elements in licensing an aerial/scissor/boom lift operator. One is the successful completion of aerial/scissor/boom training, and the other is that the operator has demonstrated sufficient skills to operate an aerial/scissor/boom lift safely.

To address the second issue, there are two options. One is for you to evaluate the operator using the checklist below, or based on your observations, to waive the operator evaluation test. We enclose a waiver you may want to use in waiving the operator evaluation test.

AERIAL/SCISSOR/BOOM LIFT OPERATOR EVALUATION

Operator's Name: _____ Company Name: _____

Type of Lift ___ Scissor Lift ___ Boom Lift Company: _____ Date of Evaluation: _____

Evaluator's Name: _____ Title: _____

X = Unsatisfactory **✓** = Satisfactory or Satisfactory with little help

Pre-Use Inspection	Satisfactory	Satisfactory with little help	Unsatisfactory	Comments
1-Check Safety Rails				
2-Knows how to check the hydraulic fluid level				
3-Check the location of the Operator Manual				
4-Inspect the tires				
5-Check for hydraulic and battery acid leaks				
6-Inspect the frame, safety rails, and operating system for damaged parts				
7-Inspected the controls (Steering, Emergency Lowering, Ground Controls) to determine if they are properly operating.				
Operator Skills				
8. Know the requirements for fall protection for the type of aerial/scissor/boom lift being used.				
9-Understands the difference in lanyards for the type of aerial/scissor/boom lift being used.				
10-Understand the location and use of fall protection anchors				
11-Operate the controls smoothly - Raising the aerial/boom/scissor lift - Moves the lift from one location to another safely without sharp turns. - Operates the lift at a safe speed				
12-Understood gauge readings				
13-If the aerial lift has outriggers, does the operator know to deploy them?				

While using the checklist, here are a few tips:

1. Often, scissors or boom lift operators don't understand how important the hydraulic fluid level is and how it affects a scissors or boom lift. The problem is compounded since many operators are unaware of how to check hydraulic fluid levels. For these reasons, it is a good idea to ask the operator to check the hydraulic fluid level and be aware if more is needed.
2. It is a good idea to review tire safety. A tire improperly inflated, or a damaged solid rubber tire, can cause an aerial lift to roll over. The operator must make sure the tires are in good condition and are properly inflatable tires. (Solid Rubber tires with a crack running across the tire to the rim indicate the tire must be replaced.
3. Did the operator, while using ground controls, operate the aerial lift to listen for unusual sounds that might indicate a maintenance problem, or to determine that the aerial lift was not properly working?
4. There is a great deal of misunderstanding about fall protection. Ask the operator, "Is a safety harness required to be worn when operating this machine? **Correct Answer:** When operating a scissor lift, fall protection is not required if safety rails are in good condition. Boom lifts, on the other hand, require the operator to wear fall protection at all times. **For Boom Lifts only:** Ask the operator which type of lanyard must be used? A restraining lanyard, SRL, or a shock-absorbing lanyard. **Correct Answer:** A restraining lanyard or SRL lanyard will not allow the operator to be thrown over the safety rails of the boom lift's basket. The same rules apply if you require fall protection in scissor lifts.

Waiver of Operator Evaluation

This employee has successfully completed Aerial Lift Training, has a safe operating work history, regularly demonstrates high-quality, safe work habits, and is routinely observed by supervisors and management working safely and responsibly. It is agreed that the Operator Evaluation Test __ Scissor Lift __ Boom Lift is not required at this time. This "Waiver" does not eliminate the possibility that he or she may be required to complete the test at some time in the future should his or her work standards decline.

Authorized Employee

Date

Authorization to operate Aerial Lift

Since the individual listed on Aerial/Scissor/Boom Lift Operator Evaluation has successfully completed written training course on Aerial/Scissor/Boom lifts and has demonstrated the ability to operate an Aerial/Scissor/Boom lift safely, the undersign authorizes the individual listed on the evaluation to operate company _____ Scissor Lifts ____ Boom Lifts.()

Authorized Company Employee

Date

Title

Note: Although every effort is made to ensure the accuracy, currency, and completeness of the information in the operator evaluation, Aggie Safety, Lone Loss Control (its owners, employees, or agents) do not guarantee, warrant, represent, or undertake that the information provided is correct, accurate, or current. Aggie Safety, Lone Star Loss Control (its owners, employees or agents), are not liable for any loss, claim, or demand arising directly or indirectly from any use or reliance upon this aerial lift operator evaluation.